



(423) 246-5181 · 1-800-8RENTAL · Fax: 423-246-7051  
 1861 North Eastman Road · Kingsport, Tennessee 37664  
[www.ActionPartyRentalKpt.com](http://www.ActionPartyRentalKpt.com) · [www.theTentKing.com](http://www.theTentKing.com)



**My Wedding Checklist**

Apparel			Stationary		
Completed	Task	Notes	Completed	Task	Notes
	Alterations			Address Labels	
	Bridal Gloves			Announcements	
	Bridal Headpiece/Veil			Bachelor party Invitations	
	Bridal Shoes			Bridesmaid Luncheon Inviations	
	Bridal Slip			Calligrapher	
	Bridesmaid Accessories			Ceremony cards	
	Bridesmaid Dresses			Invitations	
	Bridesmaid Shoes			Map/Direction Cards	
	Children's Apparel			Newspaper Announcement	
	Garters			Postage	
	Going Away Outfit			Rehearsal Dinner Inviations	
	Gown			Reply Cards	
	Gown Preservation			Save the Date cards	
	Groom's Tux			Thank you notes	
	Groomsmen Tuxes			Wedding Programs	
	Honeymoon Clothes			<b>Photography</b>	
	Hosiery			Bridal Portraits	
	Jewelry			Ceremony	
	Lingerie			Engagement Portraits	
				Photo Albums	
				Reception	
	<b>Flowers</b>			<b>Rings</b>	
	Altarpiece			Engagement Ring	
	Boutonniere			Engraving	
	Brides Bouquet			Wedding Bands	
	Bridesmaids Bouquets			<b>Gifts &amp; Favors</b>	
	Corsages			Attendant Gifts	
	Flower girls flowers			Favors	
	Pewchair Bows			Gifts for fiancee	
	Reception Centerpieces				
	Throw away bouquet				
	<b>Misc</b>				
	Attendants Manicure/Pedicure		<i>Notes</i>		
	Bridesmaids' Luncheon				
	Day of Coordinator				
	Hairdresser				
	Hotel for Guests				
	Make Up				
	Manicure/Pedicure				
	Marriage License				
	Wedding Planner/Organizer				





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Reception			Ceremony		
Completed	Task	Notes	Completed	Task	Notes
	Baker			Aisle Runner	
	Balloons			Altar Decoration	
	Bartendar			Archway	
	Cake Decorations			Chair/Pew	
	Cake Knife			Chair/Pew Decorations	
	Cake Pedestal			Childcare	
	Caterer			Clergy	
	Chairs/Chair Covers			Flower Girl/Basket/Petals	
	Childcare			Gratuity	
	Dishes			Guest Book/Pen	
	Entertainment			Location Fee	
	Food/Menu			Ring Bearer/Pillow	
	Gift Table			Tent	
	Glassware			Transportation	
	Gratuities			Unity Candle	
	Grooms Cake			Ushers	
	Guest Book		<b>Rehearsal Dinner</b>		
	Limousine/Carriage			Bartendar	
	Linens			Caterer/Menu	
	Liquor			Centerpieces	
	Location/Fee			Decorations	
	Musician/Entertainment			Dishes	
	Napkins			Guest Parking	
	Other Decorations			Linens	
	Parking			Liquor	
	Rice/Rose Petals/Bubbles			Music	
	Servers			Security	
	Table Decorations			Servers	
	Tables			Sound System	
	Tent			Tables/Chairs	
	Transporation				
	Wedding Cake		<i>Notes</i>		

